

Big6 Assignment Organizer

Name: _____ Period: __ Date: _____

★★ Fill out Big6 #1-5 *before* you begin to work on your assignment.

★★ Fill out Big6 #6 *before* you turn in your assignment.

Big6 #1: Task Definition

What am I supposed to do?

What information do I need in order to do this? (List these in question form.)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

Big6 #2 Information Seeking Strategies

What sources can I use to find this information?

- 1.
- 2.
- 3.
- 4.
- 5.

If using the web, how will I know that if the information is good?

- ___ Authority: Publisher and author are present.
- ___ Authority: Domain ends with a .org, .edu., gov, us.
- ___ Accuracy: Source is accurate and not biased
- ___ Timeliness: Source is up-to date (within 5 years)
- ___ Coverage: Source is in-depth

Big6 #3: Location and Access

Where will I find these sources?

- ___ school library
- ___ public library
- ___ my own library at home
- ___ provided by my teachers
- ___ Internet
- ___ other: _____
- _____
- _____

Who can help me find what I need?

- ___ my librarian
- ___ my teacher
- ___ my parents
- ___ my classmate
- ___ I can find the sources myself

Big6 #4: Use of Information

<p>How will I record the information that I find?</p> <p><input type="checkbox"/> take notes using cards</p> <p><input type="checkbox"/> take notes on notebook paper</p> <p><input type="checkbox"/> take notes using a word processor</p> <p><input type="checkbox"/> take notes using a data chart</p> <p><input type="checkbox"/> illustrate concepts</p> <p><input type="checkbox"/> talk into a recording device</p> <p><input type="checkbox"/> other _____</p>	<p>I gave credit to my sources with a proper works cited page?</p> <p><input type="checkbox"/> 1. The margins are set to 1 inch on all 4 side.</p> <p><input type="checkbox"/> 2. I used 12 Times New Roman black font.</p> <p><input type="checkbox"/> 3. Works Cited is centered at the top.</p> <p><input type="checkbox"/> 4. I alphabetized by the first word of each citation.</p> <p><input type="checkbox"/> 5. The 1st line of each citation is at the margin.</p> <p><input type="checkbox"/> 6. I indented the 2nd line & subsequent lines of each citation entry by 5 spaces or ½ inch.</p> <p><input type="checkbox"/> 7. My citations are <u>are</u> double spaced.</p> <p><input type="checkbox"/> 8. I did not number my citations.</p> <p><input type="checkbox"/> 9. I used a variety of sources (print & digital sources).</p> <p><input type="checkbox"/> 10. The capitalization and punctuation are correct.</p>
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Big6 #5: Synthesis

<p>How will I show my results?</p> <p><input type="checkbox"/> written paper/essay</p> <p><input type="checkbox"/> multimedia project</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> performance or presentation</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> other</p> <p>_____</p>	<p>How will I give credit to my sources in my final product or performance?</p> <p><input type="checkbox"/> include a works cited page</p> <p><input type="checkbox"/> after the performance, announce the sources I used</p> <p><input type="checkbox"/> other _____</p> <p>_____</p>
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Big6 #6: Evaluation

<p>How will I know if I have done my best? Before turning in the assignment, I need to check off all of these items:</p> <p><input type="checkbox"/> What I created to finish the assignment is what I was supposed to do in Big6 #1.</p> <p><input type="checkbox"/> Most of the information I found in Big6 #4 matches the information needed in Big6 #1.</p> <p><input type="checkbox"/> Credit is given to my sources, written in the way my teacher assigned.</p> <p><input type="checkbox"/> My work is neat.</p> <p><input type="checkbox"/> My work is complete and includes heading information (name, date, etc.).</p> <p><input type="checkbox"/> I would be proud for anyone to view this work.</p>

Include here any additional information needed to successfully complete assignment:

Date due: _____

Notes due: _____

First draft due: _____

Materials needed:

Group members: